



EUROPEAN COMMISSION
DIRECTORATE GENERAL
JOINT RESEARCH CENTRE
Directorate F – Health, Consumers and Reference Materials
Unit F1 Health in Society

Annex IV

European Commission Initiative on Colorectal Cancer (ECICC)

Declarations of confidentiality and commitment

NOTE:

This is a draft version of the declarations of confidentiality and commitment that members are expected to submit before being appointed to the ECICC working group. This version is made available for information only and is not required to be included as supporting documentation when submitting an application to the ECICC working group.

ECICC Working Group – Declaration of confidentiality

Name:

I hereby declare that:

1. I am aware of my obligation to respect confidentiality and not to divulge any information acquired as a result of my work in the ECICC working group (hereinafter, 'the group'), or one of its subgroups, unless it is made publicly accessible by the (Joint Research Center) JRC. I will respect the confidential nature of the scientific opinions expressed by members of the group or other members during group/subgroup meetings and discussions. I will not disclose such information even after my participation in the work of the group has ceased.
2. I am aware of the Commission's security rules for protecting European Union classified information and sensitive non-classified information, as laid down in Commission Decisions (EU, Euratom) 2015/443 and 2015/444. Should I receive confidential information or restricted information in the course and context of my duties for the group, I will treat it as strictly confidential and use it exclusively for the purpose for which it was made available. I will handle the information in accordance with the provided handling instructions and not divulge them to any third party.

The above implies that the undersigned:

- will not divulge, publish, or otherwise make available to any third party, information received from the group (or one of its subgroups) without prior written consent of the JRC, even after completion of a specific event or assignment. The duty of confidentiality exists vis-à-vis any third party, including employees, employers, affiliates or the general public;
- will not use information received from the group (or one of its subgroups) for personal benefit or the benefit of any third party;
- will ensure safe storage of the confidential or restricted information (in accordance with the corresponding handling instructions), by applying appropriate security measures if the information is managed electronically, and will not retain the information for longer than needed for the completion of an assignment within the group;

Date:

Signature:

ECICC Working Group – Declaration of commitment

Name:

1. Commitment

While contributing to the activities of the ECICC working group (hereinafter, 'the group'), I will:

- act independently in the public interest and make complete declarations of any direct or indirect interests that might be considered prejudicial to my independence;
- inform the JRC Scientific Secretariat if I take part in a working group/activity with interest in the field of colorectal cancer and/or in relation to ECICC activities.
- comply with the group's rules on the handling of conflict of interest;
- contribute actively to the work of the group through working remotely and, when necessary, by attending meetings;
- conduct myself in exemplary manner in all activities linked to the group;
- comply with the rules on reimbursement of travel expenses and payment of allowances and indemnities in place in the Commission;
- ensure appropriate use of scientific publications provided by the JRC scientific secretariat and respect copyrights as outlined below;
- always contact the JRC Scientific Secretariat when communicating with the media, stakeholders, or the general public on a matter that falls within the group's remit.

2. Copyrights and library working tools

In case the undersigned is involved in the preparation of scientific outputs, she/he may receive from the JRC scientific publications and journals protected by copyrights as hand-outs or via e-mail.

The undersigned will be allowed to make limited use of journals and scientific publications but shall not:

- distribute copies of articles and journals to third parties;
- use articles or journals for commercial purposes;
- use the materials for other purposes than the assignment with the group.

Duration: The validity of the present declaration is limited to one mandate of the group (five years) from the date of signature, unless the undersigned informs the JRC scientific secretariat on the termination of her/his activities within the group.

Date:

Signature: